

INSTRUCCIONES FOR AUTHORS

Please read this text carefully before you start preparing your paper for the proceedings of the VI International Conference on Forest Fire Research, Coimbra, Portugal, 15 – 18 November 2010. The present note intends to clarify some important points about the preparation of the abstracts, full papers and posters, and to emphasize the need to follow the instructions in order to maintain the highest quality of the abstract book and CD-ROM. For the CD-ROM publication each communication should not come to more than **12 pages for posters and 15 pages for oral presentations**.

Please make sure you use the template available for download at the Conference webpage.

Margins are already set but they should be as follows:

A4 size paper:

Top	3.0 cm	1.18 inches
Bottom	3.0 cm	1.65 inches
Left	2.7 cm	1.06 inches
Right	2.7cm	1.06 inches
All other	0.0 cm	0.0 inches

LENGTH

We would ask you not to exceed 12 pages for poster presentation and 15 pages for oral presentations (including references and illustrations).

In typing the manuscript, titles and subtitles should not be run within the text. They should be typed on a separate line.

ABSTRACTS

The separate one page abstract for book publication must not be longer than one page. Abstract should be clear, descriptive and not longer than 400 words.

BODY TEXT

Please be sure to use font Times New Roman size 12 in your documents. Try to respect the formatting of the template given.

ILLUSTRATIONS

All illustrations should be embedded in the papers. Graphics and/or tables should be converted to images. Do not send the images as separate files unless we request you to do so. We cannot assure the legibility of illustrations if resolution is too low.

REFERENCES

All publications cited in the text should be presented in a list of references following the text of the manuscript. The manuscript should be carefully checked to ensure that the spelling of author's names and dates are exactly the same in the text as in the reference list.

In the text refer to the author's name (without initial) and year of publication. Examples: "According to Simpson (2006) the rate of spread..." "Moisture content is higher in some cases (Simpson, 2001)".

If reference is made in the text to a publication written by more than two authors the name of the first author should be used followed by "et al." This indication, however, should never be used in the list of references. In this list names of first author and co-authors should be mentioned.

References cited together in the text should be arranged chronologically. The list of references should be arranged alphabetically on author's names, and chronologically per author. If an author's name in the list is also mentioned with co-authors the following order should be used: publications of the single author, arranged according to publication dates - publications of the same author with one co-author - publications of the author with more than one co-author. Publications by the same author(s) in the same year should be listed as 1974a, 1974b, etc

FOOTNOTES

Footnotes should only be used if absolutely essential. In most cases it should be possible to incorporate the information in normal text. If used, they should be numbered in the text, indicated by superscript numbers, and kept as short as possible.

QUESTIONS

If you have any problem with the interpretation of the instructions you can contact us at icffr@dem.uc.pt or at helpdesk@adai.pt.